

METROPOLITAN STATE UNIVERSITY REGULATIONS



Presence of Children, Other Family Members, or Friends in the Workplace

University Policy #1140

Section 1. Purpose

The workplace is intended to be devoted to the efficient and effective delivery of education and related services to students, parents, and members of the community. In those workspaces, the presence of children, other family members or friends not devoted to accomplishing these objectives may be disruptive and potentially unsafe. Employees are advised that young children are at risk in a work environment designed to accommodate employees and serve registered university students. It is recognized that office work environments have fewer potential hazards than maintenance and repair areas, however, there exists no work area on campus where normal routines can be modified to provide the attention and care necessary for young children.

Section 2. Authority

This policy is pursuant to the operating authority granted to the President by the Minnesota State Colleges and Universities System Board of Trustees.

Section 3. Effective Date

This procedure is effective when signed, and remains in effect until modified or revoked.

Section 4. Responsibility

The responsibility for implementation of this policy is assigned to the supervisors.

Section 5. Policy

It is Metropolitan State University policy that only those providing or making use of university programs and services should be on campus regularly or routinely, except as bona fide visitors. Consequently, employees should not have family members, including children, or friends in their workplace.

Exception should only be made in response to special circumstances for short periods of time and must be approved by the employee's supervisor.

This policy applies to all employees.

Section 6. Review

This policy will be reviewed as needed.

Section 7. Approval

Issued on this 26th day of June, 2003.

Wilson G. Bradshaw, President