

# Bookstore Credit and Other Miscellaneous Charges Authorization

Metropolitan State University requires written permission to apply federal financial aid to a student's account for charges other than required tuition and fees. One example of a non-required charge is the bookstore credit program.

If you are eligible for federal, state, and/or institutional financial aid that exceeds tuition and fees, you may grant permission to Metropolitan State to pay these non-required charges with financial aid. This authorization remains valid until rescinded or your graduation. You may rescind this authorization any time.

PSEO students are not eligible for this program.

## Student Information

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

## Authorization of Miscellaneous Charges

- YES**, I authorize Metropolitan State University to use my federal, state, and/or institutional financial aid to pay non-required charges in addition to tuition and required fees.
- NO**, I rescind my previous authorization. Metropolitan State University may no longer use my federal, state, and/or institutional financial aid to pay charges other than tuition and required fees. I understand that I will be responsible for payment of these charges.

**\*By marking "Yes" above and signing this form, you agree to the following:**

I understand and acknowledge that the Metropolitan State University bookstore credit program allows me to charge my books and other educationally-related supplies to my Metropolitan State University student account and to have any financial aid I accept for the semester applied to those bookstore charges. **If for any reason I fail to receive the financial aid upon which a bookstore credit is based, or if the amount of financial aid I receive for the semester is insufficient to pay for all charges on my account, I understand I am obligated to pay to Metropolitan State University the entire amount of any unpaid charges on my account resulting from the use of this bookstore credit program.**

Signature:   X  \_\_\_\_\_

Date: \_\_\_\_\_

**Please return this appeal, statement and documentation to:**

Attn: Financial Aid Office  
Metropolitan State University  
700 East Seventh Street  
Saint Paul, MN 55106-5000

Phone: 651-793-1300  
Fax: 651-793-1532