



# Checklist for Undergraduate International Student Admissions

**ALL APPLICANTS:** the following items must be submitted to the International Student Services Office by the application deadline.

- International Student Application form
- Official TOEFL score or the IELTS score
- Evaluated transcripts from all foreign secondary schools, colleges and universities attended (ECE or WES)
- Copies of all foreign transcripts
- Financial support documents
- Photocopy of the information page in your passport

**TRANSFER STUDENTS ONLY:** additional documents required for F-1 international students currently in the United States on an I-20 from another college or university.

- Official transcripts from U.S. colleges and universities attended
- Transfer verification form
- Photocopy of current I-20, pages 1 and 3
- Photocopy of current visa
- Photocopy of I-94 entry stamp (front and back)

## Application Deadlines

Applicant	Term	Application Deadline
Transfer Student	Fall / Spring	June 15 / November 15
Overseas Applicant	Fall / Spring	May 1 / October 1

## Contact Information

**When complete, mail all admission documents to [international.studentservices@metrostate.edu](mailto:international.studentservices@metrostate.edu)**

### Questions?

Phone: 651-793-1315 Fax: 657-793-1310

E-mail: [international.studentservices@metrostate.edu](mailto:international.studentservices@metrostate.edu)

Website: <https://www.metrostate.edu/students/support/international>