

METROPOLITAN STATE UNIVERSITY REGULATIONS



Emergency Situations

All University Policy #1090

Section 1. Purpose

It is the purpose of this policy to provide guidelines to be followed in case of a major emergency or disaster in order to protect the safety of students and employees and to safeguard property on university owned campus locations.

Section 2. Policy

This policy establishes that in the event of a major emergency or disaster that poses a significant threat to public safety and/or health at Metropolitan State University, the university Emergency Operation and/or Crisis Plan will be activated to respond to and recover from these threats.

The president of the university, or a designee, has the authority and responsibility to define an incident as a major emergency or disaster and initiate the campus Emergency Operation and/or Crisis Plan. The responsibility may be delegated to the following persons in the following order:

- 1) Vice President for Academic Affairs/Provost
- 2) Vice President for Administrative Affairs

In the absence of the three officers, the person acting as the chief operating officer at the time will have the responsibility to define an incident as a major emergency or disaster and initiate the campus Emergency Operation Plans.

Section 3. Authority

This policy is issued pursuant to the authority granted by Minnesota State Colleges and Universities (MnSCU) Board of Trustee Policy 1A.1, part 6, subpart g.

Section 4. Effective Date

This policy shall become effective upon signature of the President and shall remain in effect until modified or expressly revoked.

Section 5. Responsibility

The responsibility for implementation of this policy is assigned to the President, the Vice President of Administrative Affairs and the Director of Safety and Security.

Section 6. Implementation

In the event the president or designee declares an incident to be a major emergency or disaster, the procedures for implementation are established in the current Emergency Operation and/or Crisis Plan. This Plan will be reviewed and updated no less frequently than once every five years. Administrators and key support staff will receive ongoing training as needed to be able to carry out their responsibilities in keeping with that plan.

7. Review

This policy will be subject to review every five years, or more frequently as needed.

8. Signature

Issued on this date: _____ May 8, 2104 _____



President, Metropolitan State University

Issued: May 17, 1994
Revised: May 8, 2014